

## DIPLOMA OF BUSINESS (COMPLIANCE) (BSB50120)

Navigate the intricate world of business compliance with our specialised Diploma of Business (Compliance) program aligned with the national standard. This comprehensive qualification is meticulously designed to equip individuals with advanced skills and strategic insights necessary to understand, implement, and oversee compliance frameworks within organisations. Dive into a curriculum tailored to deepen your understanding of compliance regulations, risk management, and ethical business practices crucial for ensuring adherence to industry standards and legal requirements.

Throughout this immersive program, participants will explore the multifaceted aspects of compliance

### ENTRY REQUIREMENTS

To enrol into this course, the following requirements must be met:

- You must be 18 years of age or older at the time of enrolment and must have sufficient English language skills to complete the course.
- You should possess basic technological literacy and have access to the Microsoft Office suite or an equivalent software package.

### COURSE DURATION

Students will have a maximum of twelve (12) months to complete the course.

### DELIVERY MODE

Online / Self-Paced Study

management. Delve into advanced compliance methodologies, governance frameworks, and regulatory principles essential for fostering a culture of compliance and ethical conduct within businesses. Acquire expertise in developing and implementing compliance strategies, conducting risk assessments, and establishing robust internal control mechanisms. This diploma empowers leaders to navigate complex



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regulatory landscapes, mitigating risks and ensuring ethical practices across diverse business environments.

Assessment throughout the course is geared toward practical application, ensuring a thorough understanding of compliance concepts. Upon successful completion, graduates will attain the nationally recognised Diploma of Business (Compliance) (BSB50120), unlocking a multitude of career pathways in compliance management, regulatory affairs, governance, and risk management.

## UNITS OF COMPETENCY

### CORE UNITS

- BSBCRT511 – Develop critical thinking in others
- BSBFIN501 – Manage budgets and financial plans
- BSBOPS501 – Manage business resources
- BSBSUS511 – Develop workplace policies and procedures for sustainability
- BSBXCM501 – Lead communication in the workplace

### ELECTIVE UNITS

- BSBWHS521 – Ensure a safe workplace for a work area
- BSBAUD411 – Participate in quality audits
- BSBAUD513 – Report on quality audits
- BSBAUD515 – Evaluate and review compliance
- BSBOPS502 – Manage business operational plans
- BSBOPS503 – Develop administrative systems
- BSBOPS504 – Manage business risk



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## CAREER OUTCOMES

Graduates of the Diploma of Business (Compliance) (BSB50120) possess specialised skills and knowledge that prepare them for various career opportunities in compliance management, regulatory affairs, governance, and risk management. Potential career paths may include:

- Compliance Manager/Director: Oversee compliance functions within organisations, ensuring adherence to regulations, standards, and ethical practices.
- Regulatory Affairs Officer: Ensure compliance with industry regulations and standards, liaising with regulatory bodies and managing compliance documentation.
- Risk and Compliance Analyst: Analyse risks associated with non-compliance and develop strategies to mitigate potential risks while ensuring adherence to regulations.
- Governance Specialist: Develop and implement governance frameworks, policies, and procedures to ensure ethical conduct and regulatory compliance.
- Corporate Compliance Consultant: Provide consultancy services to businesses, advising on compliance strategies, risk management, and governance frameworks.
- Compliance Training Specialist: Develop and deliver compliance training programs to educate employees on regulations, policies, and best practices.
- Quality Assurance Manager: Implement quality assurance processes, ensuring compliance with industry standards and regulatory requirements.

It's important to note that some roles may require additional experience or further education. However, the BSB50120 Diploma in Business (Compliance) provides a solid foundation and is a stepping stone towards more senior roles in business compliance.



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## EDUCATION PATHWAYS

After completion of this course, you can progress your studies and build your skills and knowledge through an Advanced Diploma of Business (BSB60120).

# READY TO ENROL?

1

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2

### ENROLMENT FORM

Complete the enrolment form sent in a link to your email.

3

### START STUDYING

Congratulations, you can now start your course.  
Yes, it is that easy!

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