

## DIPLOMA OF LEADERSHIP AND MANAGEMENT (BSB50420)

Advance your leadership career with the Diploma of Leadership and Management (BSB50420) (Release 3). This nationally recognised qualification is designed for individuals seeking to build advanced skills to manage people, lead teams, and drive organisational success across a wide range of industries. Develop the capability to lead with influence, make strategic decisions, and guide your organisation through change and growth in today's fast-paced business environment.

Throughout this program, participants will strengthen their expertise in communication, emotional intelligence, and critical thinking while gaining the tools to manage business operations at a higher level. Key areas

### ENTRY REQUIREMENTS

To enrol into this course, the following requirements must be met:

- You must be 18 years of age or older at the time of enrolment and must have sufficient English language skills to complete the course.
- You should possess basic technological literacy and have access to the Microsoft Office suite or an equivalent software package.

### COURSE DURATION

Students will have a maximum of twelve (12) months to complete the course.

### DELIVERY MODE

Online / Self-Paced Study

of focus include developing and implementing operational plans, managing business risk, supporting continuous improvement, leading workplace health and safety, and fostering innovation and collaboration within teams.

Assessment is grounded in practical application, ensuring learners can apply advanced leadership and

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management theory to real-world workplace situations. Upon successful completion, graduates will attain the Diploma of Leadership and Management (BSB50420), opening pathways to roles such as Business Manager, Operations Manager, Team Leader, or Program Coordinator, and providing a solid foundation for progression into senior leadership or specialised management positions.

## UNITS OF COMPETENCY

### CORE UNITS

- BSBCMM511 Communicate with influence
- BSBCRT511 Develop critical thinking in others
- BSBLDR523 Lead and manage effective workplace relationships
- BSBOPS502 Manage business operational plans
- BSBPEF502 Develop and use emotional intelligence
- BSBTWK502 Manage team effectiveness

### ELECTIVE UNITS

- BSBOPS501 Manage business resources
- BSBOPS503 Develop administrative systems
- BSBOPS504 Manage business risk
- BSBPEF501 Manage personal and professional development
- BSBWHS521 Ensure a safe workplace for a work area
- BSBXCM501 Lead communication in the workplace

## CAREER OUTCOMES

Graduates of the Diploma of Leadership and Management (BSB50420) are prepared to take on advanced leadership and management roles across diverse industries. This qualification develops high-level skills in communication, strategic planning, problem-solving, and people management, enabling

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individuals to lead teams effectively, manage operations, and contribute to organisational growth and success. Potential career paths include:

- Business Manager: Oversee strategic and operational functions to ensure business objectives are achieved.
- Operations Manager: Manage organisational processes, resources, and performance to optimise efficiency.
- Project Manager: Plan, execute, and oversee projects, managing scope, timelines, and resources.
- Program Coordinator: Coordinate and manage business programs, ensuring alignment with organisational goals.
- Team Leader / Senior Supervisor: Provide direction, motivation, and support to teams while monitoring outcomes.
- Department Manager: Lead a functional area of an organisation, managing staff and resources to achieve departmental objectives.
- Small Business Manager: Manage daily operations, finances, and staff within a small to medium enterprise.

It's important to note that career outcomes may vary depending on the elective units chosen within the course. However, the Diploma of Leadership and Management (BSB50420) equips graduates with the advanced skills and knowledge to progress into senior management roles and provides a pathway for further study at higher education levels.

## EDUCATION PATHWAYS

After completion of this course, you can progress your studies and build your skills and knowledge through a Advanced Diploma of Leadership and Management (BSB60420).

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**2**

## ENROLMENT FORM

Complete the enrolment form sent in a link to your email.

**3**

## START STUDYING

Congratulations, you can now start your course. Yes, it is that easy!

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